

Summary of the New Condo Educational Legal Requirements

1. **Certification Requirement:** Condo directors **must certify in writing that they have read and will uphold** the association's governing documents and policies, and fulfill their fiduciary duties. A copy of the DBPR director certification form is attached.
2. **Educational Requirement:** Directors **must complete a 4-hour department-approved course** covering inspections, structural integrity, elections, recordkeeping, financial literacy, transparency, fines, and meeting notices.
3. **Submission Deadlines:** **Newly elected/appointed directors must submit certification and education certificates. Directors elected/appointed before July 1, 2024, must comply by June 30, 2025.**
4. **Certificate Validity:** **Certificates are valid for 7 years** unless there is a break in service.
5. **Continuing Education:** **Annually, directors must complete 1 hour of continuing education** on recent legal changes.
6. **Non-Compliance:** **Directors failing to file required documents are suspended until compliance, and vacancies can be temporarily filled.**
7. **Recordkeeping:** **Associations must keep certifications for 7 years or the duration of the director's service.** Lack of certification on file does not invalidate board actions.

Why this matters

This law ensures directors are knowledgeable and responsible, enhancing governance and transparency within condo associations. **Compliance is crucial** to maintain effective board operations and **avoid suspensions.**

